

NEWARK ACADEMY

— 1774 —

Director of Sustainability

Newark Academy seeks a Director of Sustainability to initiate and coordinate efforts to carry out the school's mission in a way that prioritizes environmental sustainability as an essential educational and institutional value. The Director should be an innovative but diplomatic changemaker, a systems-thinker, a knowledgeable and passionate advocate for sustainability, a lifelong learner, a self-starter and a program builder. Tasked with working with a range of constituencies — from 6th graders, seniors, faculty and staff to Trustees and alumni — the Director will serve as the institution's champion for sustainability values and programs. This is a part-time, 10-month position that will represent 50 percent of a full-time employee's responsibilities or approximately 20 hrs/week. This position's work will be overseen by the Director of Studies in coordination with the Director of Operations and other members of the school leadership team.

Responsibilities:

- Chairs Newark Academy's Sustainability Team, the group charged with developing and executing sustainability-related strategic goals and institutional priorities
- Collaborates with the Director of Studies, Principals, Dean of Faculty and other academic leaders to integrate sustainability into the school's curriculum
- Partners with Directors of Community Service, DEI, Immersion, June Term and others to ensure sustainability efforts intersect and align meaningfully with other core elements of school program
- Coordinates with Food Services, Facilities, Athletics, Technology, Auxiliary Services, and other offices to identify, plan for and carry out improvements in campus operations
- Serves as a partner to various constituencies, such as the Parents Association, Admission, Advancement, and new faculty and student orientations to assure alignment and engagement with the school's sustainability efforts
- Provides content for publications and social media to promote the efforts and accomplishments of sustainability at Newark Academy in partnership with the External Affairs team
- Facilitates ongoing professional development around sustainability for faculty/staff and other constituencies
- Advises and/or supports advisors to student environmental clubs and programs
- Stays up-to-date on best practices in local and national sustainability education to bring knowledge back to the NA community
- Meets monthly with the Head of School

Requisite Skills/Experience:

- Demonstrated personal and professional commitment to sustainability and sustainability education
- Ability to inspire, motivate and collaborate with a wide range of constituencies
- Capacity to balance multiple roles and responsibilities
- Excellent written and oral communication skills
- 3+ years in classroom teaching and/or curriculum design/development

Qualified candidates may also be considered for teaching or other open positions within the Newark Academy community.

Interested candidates should submit a statement of interest and résumé to sustainability@newarka.edu by February 3, 2023.

Newark Academy seeks and celebrates diversity in its faculty, staff and student body. In admissions and employment practices, scholarship aid and educational programs, Newark Academy upholds applicable state and federal laws and regulations prohibiting unlawful discrimination